

**FINAL – APPROVED BY THE COMMITTEE 4/24/14**

**OLD DOMINION UNIVERSITY  
BOARD OF VISITORS**

**AUDIT COMMITTEE  
Thursday, December 5, 2013**

**MINUTES**

The Audit Committee of the Board of Visitors met on Thursday, December 5, 2013 in the James/Lynnhaven River Rooms of Webb University Center on the Norfolk campus. Present from the Committee were:

Dee Gilmore (Chair)  
Jeff Ainslie  
Marc Jacobson  
Barry M. Kornblau (ex-officio)  
Judy O. Swystun

Also present were:

|                   |                     |
|-------------------|---------------------|
| John R. Broderick | David F. Harnage    |
| Robert L. Fenning | Luke Hillier        |
| Velvet L. Grant   | Donna Meeks         |
| Rhonda Harris     | R. Earl Nance       |
| Deane Hennett     | James D. Wright     |
|                   | September Sanderlin |

The Chair called the meeting to order at 8:31 a.m. Mr. Ainslie moved to approve the minutes from the September 26, 2013 meeting. Ms. Swystun seconded the motion and the minutes were unanimously approved by all members present and voting. (*Ainslie, Gilmore, Jacobson, Kornblau, Swystun*)

Mr. Deane Hennett, University Internal Auditor, informed the Committee that the Commonwealth Inspector General's Office has asked a group of state auditors to create a peer review program for the internal audit departments in the Commonwealth. ODU's peer review is expected to be completed by the end of February or early March.

Specifically covered were audits of banner key controls, the President's Office, status reports on special projects and prior audit recommendations. Additionally, Rhonda Harris, Old Dominion University Chief of Police, discussed the requirements of the Code of Virginia related to the University's Crisis and Emergency Management Plan.

The Committee reconvened in open session. The Chair read the certification statement for the closed session. The certificate was unanimously approved and agreed upon by all members present and voting. (*Ainslie, Gilmore, Jacobson, Kornblau, Swystun*)

There being no further business, the meeting was adjourned at 8:58 a.m.