

**OLD DOMINION UNIVERSITY  
OFFICE OF FINANCE PROCEDURE MANUAL**

**Title: Completing Non-Employee Travel Reimbursements**

**Procedure: 6-735**

---

**OLD DOMINION UNIVERSITY  
OFFICE OF FINANCE PROCEDURE MANUAL**

**Title: Completing Non-Employee Travel Reimbursements**

**Procedure: 6-735**

---

**OLD DOMINION UNIVERSITY  
OFFICE OF FINANCE PROCEDURE MANUAL**

**Title: Completing Non-Employee Travel Reimbursements**

**Procedure: 6-735**

---

the Auditor of Public Accounts (APA) and/or Department of Accounts (DOA) per CAPP Topic 20310. After three years, all records may be disposed of in I 0 <